

June 23, 2003

Dear Interested Parties:

CENTRAL VALLEY COUNTIES TWO-PLAN MODEL COMMERCIAL PLAN REQUEST FOR PROPOSAL (RFP) 02-25804 ADMINISTRATIVE BULLETIN 8.

Administrative Bulletin 8 clarifies the RFP section entitled “**Post Notice of Intent to Award and Inspecting or Obtaining Copies of Proposals.**”

Pursuant to Request for Proposal No. 02-25804 (RFP), Section O. Bid Requirements and Information, item 4 Contract award and appeals, paragraph a. 3), on RFP page 99:

“DHS will provide written notification of the upcoming Notice of Intent to Award 24 hours prior to the Notice of Intent to Award being posted. The notification will be transmitted via facsimile to all firms that submitted a proposal.”

Pursuant to Request for Proposal No. 02-25804 (RFP), Section O. Bid Requirements and Information, item 6. Inspecting or obtaining copies of proposals, paragraph a.; b. 3) and c. on page 101 and 102: Following receipt of the notification of the upcoming Notice of Intent to Award, proposers may:

- Request copies of CD-Rs containing technical proposals supplied by each proposer and make arrangements to supply blank CD-Rs for copying purposes.
- Request appointments to come to the Office of Medi-Cal Procurement (OMCP) and inspect/copy materials. Please note that due to space and other logistical limitations, OMCP reserves the right to limit the number of staff each proposer can bring to an appointment, and stagger appointments so that not all proposers are attempting to view materials simultaneously. The OMCP will schedule appointments on a first-come, first served basis, and will limit the length of each appointment to two hours to accommodate all proposers within the appeal timeframe. The OMCP cannot provide Department staff assistance with copying or photocopying machines for your use. When making your appointment, please inform Ms. Singh if you will be bringing a copy service with you.

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www.consumerenergycenter.org/flex/index.html

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- Arrange to pick up a package of evaluation information at the security desk. This package is expected to contain technical proposal scoring matrices for each proposer for each county bid upon, scoring matrices for each county that compare the scores of all proposers bidding on the county; and other internal documentation. Proposers may also receive this packet at their appointments.

Please note that requests for appointments and/or copies of technical proposals or other documentation received prior to issuance of the 24-hour written notification of the Notice of Intent to Award will not be accepted.

Thank you for your continued interest in the Medi-Cal Two-Plan Model procurement effort. If you should have any questions, please call Subran Singh, lead analyst assigned to this procurement, at (916) 323-7406.

Sincerely,

Donna Martinez, Chief
Office of Medi-Cal Procurement